

Professional services proposal

Services intended for renovation companies, project owners and professional partners. Assignments are carried out on the basis of the available documents, information received and the scope agreed before work begins.

PACKAGE A - COST ESTIMATION

EUR 60/hour, excluding VAT

Includes:

- analysis of plans, specifications and project requirements;
- quantity take-off and measurement schedules;
- labour and material cost calculation;
- supplier-price verification;
- register of exclusions, uncertainties and missing information;
- preparation or review of the client quotation;
- one reasonable round of corrections included.

PACKAGE B - WORK SITE COORDINATION AND FOLLOW-UP

EUR 70/hour, excluding VAT

Includes:

- work site preparation and planning;
- checking progress against the quotation and drawings;
- verification of materials, execution and workmanship quality;
- coordination with workers, suppliers and subcontractors;
- photographic reporting and documentary follow-up;
- identification of delays, defects, deviations and additional work;
- follow-up of provisional and final acceptance.

Travel and related expenses

Travel outside Brussels	EUR 0.50 to 0.65/km, excluding VAT
Travel time	Charged at 50% of the applicable hourly rate
Parking	Recharged at actual cost, against supporting document

Deadlines, deliverables, visit frequency and responsibilities are defined in a mission confirmation or purchase order. Any additional service or substantial change to the agreed scope is subject to prior agreement.